

## VET COURSES 2024

2024

<b>AUTOMOTIVES</b>		Automotive Institute of Technology
Certificate II Automotive Vocational Preparation		Motor Trade Association of WA
Course Code: AUR20720 13 <sup>th</sup> February – 18 <sup>th</sup> September 2024		253 Balcatta Road BALCATT A
1 year program Time 8:30am – 3.00pm		RTO Code 0627
National Code	UNIT NAME	Nominal Hrs
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	20
AURASA102	Follow safe working practices in an automotive workplace	20
AURETR115	Inspect, test and service batteries	20
AURTTE104	Inspect and service engines	20
AURTTK102	Use and maintain workplace tools and equipment in an automotive work	30
AURTTK001	Use and maintain measuring equipment in an automotive workplace	16
AURAF A103	Communicate effectively in an Automotive workplace	20
AURLTA101	Identify Automotive mechanical systems and components	15
AURTTE003	Remove and tag engine system components	22
AURETR006	Solder electrical wiring and circuits	20
AURETR103	Identify automotive electrical systems and components	10
AURAF A104	Resolve routine problems in an Automotive workplace	20
Total Nominal Hours		233

## VET COURSES 2024

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### Business

Certificate III in Business		Fremantle Education Centre
Course Code: BSB30120		Fremantle Education Centre Cnr Cantonment and Parry Streets FREMANTLE
Time: 8.30am – 2:30pm Term 1 – Term 3 inclusive 13 February – 17 September 2024		RTO Code: 50354
National Code	UNIT NAME	Nominal Hrs
BSBCRT311	Apply critical thinking skills in a team environment	45
BSBOPS301	Maintain business resources	15
BSBPEF201	Support personal wellbeing in the workplace	45
BSBPEF301	Organise personal work priorities	30
BSBPEF302	Develop self-awareness	25
BSBSUS211	Participate in sustainable work practices	30
BSBTEC302	Design and produce spreadsheets	30
BSBTEC303	Create electronic presentations	20
BSBTWK301	Use inclusive work practices	35
BSBWHS311	Assist with maintaining workplace safety	40
BSBXCM301	Engage in workplace communication	35
BSBXTW301	Work in a team	35
CHCDIV001	Work with diverse people	30
	Total Nominal Hours	415

## VET COURSES 2024

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Certificate IV Business		Fremantle Education Centre
Course Code: BSB40120		Fremantle Education Centre Cnr Cantonment and Parry Streets FREMANTLE
Time: 8.30am – 2:30pm Term 1 – Term 3 inclusive 13 February – 17 September 2024		RTO Code: 50354
National Code	UNIT NAME	Nominal Hrs
BSBCMM411	Make presentations	30
BSBCRT411	Apply critical thinking to work practices	55
BSBWHS411	Implement and monitor WHS policies, procedures and programs	40
BSBOPS405	Organise business meetings	50
BSBPEF401	Manage personal health and wellbeing	55
BSBPEF402	Develop personal work priorities	35
BSBWRT411	Write complex documents	50
BSBTWK401	Build and maintain business relationships	45
BSBTEC404	Use digital technologies to collaborate in a work environment	45
BSBXCM401	Apply communication strategies in the workplace	45
BSBXTW301	Work in a team	35
CHCDIV001	Work with diverse people	30
	Total Nominal Hours	522

### Community Services

Certificate IV Community Services		Fremantle Education Centre
Course Code: CHC42015		Fremantle Education Centre Cnr Cantonment and Parry Streets FREMANTLE
Time: 8.30am – 2:30pm Term 1 – Term 3 inclusive 13 February – 17 September 2024		RTO Code: 50354
National Code	UNIT NAME	Nominal Hrs
CHCADV001	Facilitate the interests and rights of clients	55
CHCCCS004	Assess co-existing needs	60
CHCCCS015	Provide individualized support (credit transfer from Cert III)	75
CHCDIV001	Work with diverse people	30
CHCDIV002	Support Aboriginal and/or Torres Strait islander cultural safety	30
CHCPRT001	Identify and respond to children and young people at risk	30
CHCCOM002	Use communication to build relationships	45
CHCPRP001	Develop and maintain networks and collaborative partnerships	55
CHCLEG001	Work legally and ethically	50
HLTWHS003	Maintain work health and safety	40
CHCCCS010	Maintain a high standard of service	30
HLTWHS006	Manage personal stressors in the work environment	35
CHCPRP003	Reflect on and improve own professional practice	40
CHCINM002	Meet Community information needs	30
CHCCCS006	Facilitate individual service planning and delivery	60
	Total Nominal Hours	660

### Construction

Certificate II Construction Pathways		North Metropolitan TAFE
Course Code: 52893WA		Loxwood Road BALGA
Time: 7:30am – 4:15pm Workshop	Carpentry	RTO Code: 52786
1 <sup>st</sup> year of a 2-year program	N Block	110 hours of work experience required over 2 years
13 February – 30 July 2024		
National Code	UNIT NAME	Nominal Hrs
CPCCOM1014	Conduct workplace communication	16
CPCCOM1012	Work effectively and sustainably in the construction industry	16
CPCCWHS2001	Apply OSH requirements, policies & procedures in the construction industry	32
CPCCOM1015	Carry out measurements and calculations	16
CPCCOM1013	Plan and organise work	16
CPCCOM2001	Read and interpret plans and specifications	32
CPCWHS1001	Prepare to work safely in the construction industry	6
ASBAWA201	Practice asbestos awareness in the construction industry	
	Total Nominal Hours	134
	On site work placement over 2 years	110

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Certificate II in Construction Pathways		North Metropolitan TAFE
Course Code: 52893WA	U Block Carpentry	Loxwood Road BALGA
Workshop		
Time: 7:30am – 4:15pm 2 <sup>nd</sup> year of a 2-year program 13 February – 30 July 2024		RTO Code: 52786
<b>National Code</b>	<b>UNIT NAME</b>	<b>Nominal Hrs</b>
CPCCCA2002	Use carpentry tools and equipment	52
CPCCCA3027	Set up, operate and maintain indirect action powder-actuated power tools	20
CPCCCM2008	Erect & dismantle restricted height scaffolding	16
CPCCCM2012	Work safely at heights	16
CPCCCA2011	Handle carpentry materials	16
CPCCCM2006	Apply basic levelling procedures	16
	Total Nominal Hours	136
	On site work placement over 2 years	110

## VET COURSES 2024

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### Data & Voice Communications (Electrical)

Certificate II Data & Voice Communications 2 <sup>nd</sup> Year of a 2 Year Course		North Metropolitan TAFE
Course Code: UEE20720 P Block		Loxwood Road BALGA
Time: 8:00am – 3:30pm 13 February – 13 August 2024		RTO Code: 52786
National Code	UNIT NAME	Nominal Hrs
UEECD0016	Document and apply measures to control WHS risks associated with electrotechnology work	18
UEECD0025	Lay wiring/cabling and terminate accessories for extra-low voltage (ELV) circuits	36
UEECD0051	Use drawings, diagrams, schedules, standards, codes and specifications	36
UEEDV0005	Install and maintain cabling for multiple access to telecommunication services	72
UEERE0001	Apply environmentally and sustainable procedures in the energy sector	18
	Total delivery hours (not including work placement)	198

## VET COURSES 2024

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### Early Childhood Education and Care

Certificate III Early Childhood Education and Care 1 Year Course	Fremantle Education Centre
Course Code: CHC30121	Cnr Cantonment and Parry Streets FREMANTLE
Time : 8.30am – 2.30pm 13 February – 13 August 2024 (and 17 September 2024)	RTO Code: 50354 160 hours work experience required

National Code	UNIT NAME	Nominal Hrs
CHCECE031	Support children's health, safety and wellbeing	145
CHCECE032	Nurture babies and toddlers	95
CHCDIV001	Work with diverse people	30
HLTWHS001	Participate in workplace health and safety	30
CHCPRT001	Identify and respond to children and young people at risk	30
HLTAID012	Provide First Aid in an education and care setting	22
CHCECE030	Support inclusion and diversity	55
CHCECE056	Work effectively in children's education and care	70
CHCECE037	Support children to connect with the natural environment	45
CHCECE034	Use an approved learning framework to guide practice	70
CHCECE035	Support the holistic learning and development of children	100
CHCECE033	Develop positive and respectful relationships with children	120
CHCECE038	Observe children to inform practice	35
CHCECE036	Provide experiences to support children's play and learn	70
CHCPRP003	Reflect on and improve own professional practice	40
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander people's culture	50
CHCECE055	Meet legal and ethical obligations in early childhood education and care	55
	160 hours work experience requirement	
	<b>Total Nominal Hours</b>	<b>1062</b>



## VET COURSES 2024

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### School Based Education Support (School - Education Assistant)

Certificate III in School Based Education Support 1 Year Course		Fremantle Education Centre
Course Code: CHC30221		Cnr Cantonment and Parry Streets FREMANTLE
Time : 8.30am – 2.30pm 13 February – 25 June 2024 (and 17 September 2024)		RTO Code: 50354 100 hours work experience required
National Code	UNIT NAME	Nominal Hrs
CHCEDS033	Meet legal and ethical obligations in an education support environment	30
CHCEDS040	Search and access online information	25
CHCEDS035	Contribute to student education in all developmental domains	55
CHCEDS037	Support the development of numeracy skills	55
CHCEDS036	Support the development of literacy and oral language skills	70
CHCDIV001	Work with diverse people	30
CHCEDS044	Support development of student research skills	25
CHCEDS041	Set up and sustain learning areas	40
CHCEDS034	Contribute to the planning and implementation of educational programs	65
CHCEDS061	Support responsible student behavior	40
CHCEDS059	Contribute to the health, safety, and wellbeing of students	30
CHCEDS060	Work effectively with students and colleagues	45
CHCEDS057	Support students with additional needs in the classroom	75
HLTWHS001	Participate in work health and safety	30
CHCPRT001	Identify and respond to children and young people at risk	30
	100 hours work experience requirement	
	<b>Total Nominal Hours</b>	<b>645</b>

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<b>Certificate IV in School Based Education Support</b>		Fremantle Education Centre
Course Code: CHC40221	Cnr Cantonement / Parry Streets FREMANTLE	
Time: 8.30 am - 2.30 pm 24 October 2023 – 28 May 2024 (and 10 September 2024)	RTO Code: 50354	100 hours work experience required
National Code	UNIT NAME	Nominal Hrs
CHCEDS047	Assist in facilitation of student learning	45
CHCEDS048	Work with students in need of additional learning support	65
CHCEDS051	Facilitate learning for students with disabilities	65
CHCEDS056	Provide support to students with autism spectrum disorder	45
CHCEDS045	Support student mathematics learning	40
CHCEDS046	Support student literacy learning	60
CHCEDS053	Assist in production of language resources	35
CHCEDS058	Support the implementation of behaviour plans	65
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures	50
CHCPRP001	Develop and maintain networks and collaborative partnerships	55
CHCPRP003	Reflect on and improve own professional practice	40
CHCPRT001	Identify and respond to children and young people at risk	30
CHCEDS044	Support development of student research skills	25
HLTWHS001	Participate in workplace health and safety	30
CHCEDS059	Contribute to the health, safety, and wellbeing of students	30
CHCEDS033	Meet legal and ethical obligations in a School Based Education Support environment	30
CHCDIV001	Work with diverse people	30
	100 hours work experience requirement	
	Total Nominal Hours	740

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### Electrotechnology

Certificate II Electrotechnology (Pre-Apprenticeship) 1st Year of 2 Year Course		North Metropolitan Tafe
Course Code: UEE22020		Clarkson
Time: 8.00am – 3:45pm 13 February – 17 September 2024		RTO Code: 2394
National Code	UNIT NAME	Nominal Hrs
CPCCWHS1001	Prepare to work Safely in the Construction Industry	6
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	20
UEECD0038	Provide solutions and report on routine electrotechnology problems	60
UEECD0046	Solve problems in single path circuits	40
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40
UEECD0034	Produce routine tools/devices for carrying out energy sector work activities	120
UEECD0052	Use routine equipment/plant/technologies in an energy sector environment	36
UEECD0020	Fix and secure electrotechnology equipment	18
	Work Experience 150 hours over 2 years	
	Total Nominal Hours	286

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Certificate II Electrotechnology (Career Start) 2 <sup>nd</sup> Year of 2 Year Course		College of Electrical Training
Course Code: UEE22020		20 Injune Way JOONDALUP
Time: 8.00am – 4:00pm 13 February – 28 May 2024		RTO Code: 2394
National Code	UNIT NAME	Nominal Hrs
UEEAS0004	Select Electronic Components for assembly	20
UEERL0001	Attach cords and plugs to electrical equipment for connection to a single phase 230 volt supply	20
UEECD0052	Use of routine equipment, plant & technologies in an energy sector environment	60
UEECD0009	Carry out routine work activities in an energy sector environment	40
UEECD0020	Fix and Secure electrotechnology equipment	20
UEERE0021	Provide basic sustainable energy solutions for energy reduction in residential premises	40
UEECD0021	Identify and select components, accessories and materials for energy sector activities	20
	Work Experience 150 hrs over 2 years	
	Total nominal hours	220

### Health Services

Certificate IV in Preparation for Health and Nursing Studies		Health Science Hub	
Course Code: 52895WA		Level 1, 100 Stirling Street, Perth	
Time: 9.00am – 3.00pm Dates: 30 January – 17 September 2024		RTO Code: 52806	
National Code	UNIT NAME	Nominal Hrs	
BSBTEC301	Design and produce business documents	80	
PREASU403	Apply academic skills	40	
PREMHS402	Provide information on the fundamental principles of microbiology used in health settings	30	
BSBMED301	Interpret and apply medical terminology appropriately	40	
PREAPU401	Provide information on human anatomy and physiology	60	
PREPHC405	Use fundamentals of physics and chemistry in a health context	35	
PREMHA404	Use mathematics in a nursing and health context	45	
	Total Nominal Hours	430	

## VET COURSES 2024

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Certificate III Health Services Assistance		Health Science Hub
Course Code: HLT33115		Level 1, 100 Stirling Street, Perth
Time: 9.00am – 3.00pm	RTO Code: 52806	
Dates: 30 January – 17 September 2024		
National Code	UNIT NAME	Nominal Hrs
CHCCCS020	Respond effectively to behaviours of concern	15
CHCCCS012	Prepare and maintain beds	15
CHCDIV001	Work with diverse people	30
CHCMHS001	Work with people with Mental Health Issues	50
HLTAAP001	Recognise healthy body systems	20
HLTWHS001	Participate in workplace health and safety	30
BSBMED301	Interpret and apply medical terminology appropriately	40
BSBWOR301	Organise personal work priorities and development	30
CHCCCS002	Assist with movement	20
HLTHPS001	Take clinical measurements	50
CHCCOM005	Communicate and work in health or community services	30
CHCCCS009	Facilitate responsible behaviour	35
HLTAID009	Provide cardiopulmonary resuscitation	4
HLTAID011	Provide First Aid	18
HLTINF006	Apply basic principles and practices of infection prevention and control	35
	Total Nominal Hours	416

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### Fitness

Certificate III in Fitness		
Australian Institute of Fitness		SIS30321
Time: 8.30am – 2.30pm 1 year course 13 February – 17 September 2024		Diamond Fitness Osborne Park RTO 32303
National Code	UNIT NAME	Nominal Hrs
BSBPEF301	Organise personal work priorities	30
HLTAID011	Provide First Aid	18
HLTWHS001	Participate in workplace health and safety	20
SISFFIT032	Complete pre-exercise screening and service orientation	20
SISFFIT033	Complete client fitness assessments	30
SISFFIT035	Plan group exercise sessions	60
SISFFIT036	Instruct group exercise sessions	80
SISFFIT040	Develop and instruct gym-based exercise programs for individual clients	50
SISFFIT047	Use anatomy and physiology knowledge to support safe and effective exercise	100
SISFFIT052	Provide healthy eating information	55
SISXPLD004	Facilitate groups	25
SISXCAI009	Instruct strength and conditioning techniques	60
SISFFIT037	Develop and instruct group movement programs for children	80
BSBOPS304	Deliver and monitor a service to customers	35
SISXFAC002	Maintain sport, fitness and recreation facilities	20
	Total hours	668

Certificate IV in Fitness		
Sero Institute		SIS30321
Time: 8.30am – 2.30pm 1 year course (Year 12 only) 13 February – 17 September 2024		Diamond Fitness Osborne Park RTO 32303
National Code	UNIT NAME	Nominal Hrs
CHCCOM006	Establish and manage client relationships	30
SISFFIT041	Develop personalised exercise programs	65
SISFFIT042	Instruct personalised exercise sessions	65
SISFFIT043	Develop and instruct personalised exercise programs for body composition goals	45

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SISFFIT044	Develop and instruct personalised exercise programs for older clients	70
SISFFIT045	Develop and instruct personalised exercise programs for adolescent clients	80
SISFFIT049	Use exercise science principles in fitness instruction	55
SISFFIT050	Support exercise behaviour change	50
SISFFIT051	Establish and maintain professional practice for fitness instruction	55
SISFFIT053	Support healthy eating for individual fitness clients	65
SISXCAI008	Plan, conduct and review training and recovery programs	40
SISXCAI011	Develop and deliver long-term training programs	
SISXCAI009	Instruct strength and conditioning techniques	60
SISXCAI010	Develop strength and conditioning programs	40
SISXIND012	Select and use technology for sport, fitness and recreation work	
SISXIND005	Coordinate work teams or groups	20
BSBESB404	Market new business ventures	50
	Total hours	



## VET COURSES 2024

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### Plumbing

Certificate II Plumbing		North Metropolitan TAFE
Course Code: 52887WA		Loxwood Road BALGA
Time: 8:00am – 3.45pm 1 <sup>st</sup> year of a 2-year program 13 February – 30 July 2024	N Block	RTO Code: 52786  150 hours work experience required over 2 years
National Code	UNIT NAME	Nominal Hrs
ASBAWA201	Practice asbestos awareness in the construction industry	
CPCCWHS1001	Prepare to work safely in the construction industry	6
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	32
CPCPCM2043	Carry out WHS requirements	34
CPCPCM2045	Handle and store plumbing materials	12
CPCPCM2046	Use plumbing hand and power tools	35
CPCPCM2048	Cut and join sheet metal	16
CPCPCM3023	Fabricate and install non-ferrous pressure piping	16
	150 hours of work placement over the 2 years	
	Total Nominal Hours	

## VET COURSES 2024

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### WAAPA

Certificate IV Live Production / Technical Services		Western Australian Academy of Performing Arts (WAAPA)	
Course Code: CUA40420		2 Bradford Street MT LAWLEY	
Time: 9.30am – 3.30pm 2 <sup>nd</sup> Year of 2 year course 13 February – 3 December 2024		RTO Code: 4756	
National Code	UNIT NAME	Nominal Hrs	
CUASTA312	Install staging elements	80	
MSTCL2023	Sew components	50	
MSTCL2021	Use a sewing machine	30	
BSBCRT413	Collaborate in a creative process	45	
CUAPPR411	Realise a creative project	55	
CUAPRP411	Coordinate props	70	
CUASTA411	Operate show control systems	45	
CUADES301	Explore the use of colour	40	
	Total hours	415	

## VET COURSES 2024

2024

Certificate II in Salon Assistant	North Metropolitan TAFE Joondalup (McLarty Campus)	
Course Code: SHB20216	63 McLarty Avenue Joondalup	
Time: 9.00am – 3.30pm 1 year course 13 <sup>th</sup> February – 3 <sup>rd</sup> December 2024	RTO Code: 52786	

National Code	UNIT NAME	Nominal Hrs
	Total hours	

### YEAR 10 PROGRAM

Trades Tester Program		North Metropolitan TAFE
3 May – 19 September 2023 8.30am – 2.30pm		RTO Code: 52786
National Code	UNIT NAME	Nominal Hrs
CPCCOWHS1001	Prepare to work safely in the construction industry	6
Stonemasonry	2 days includes employability skills	
Bricklaying	3 days includes employability skills	
Plastering	3 days includes employability skills	
Ceiling Fixing	3 days includes employability skills	
Ceramic Tiling	3 days includes employability skills	
Carpentry	3 days includes employability skills	
CFC	Visit to construction futures centre and Enzo Multari	